



Purdue University Calumet  
**University Village Hall Council**

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Revised: Friday, June 10, 2011

**ARTICLE I****NAME**

The name of this organization shall be The University Village Hall Council, hereafter referred to as UVHC.

**ARTICLE II****PURPOSE**

UVHC shall be the official Residence Hall Association (hereafter referred to as RHA) of Purdue University Calumet (hereafter referred to as PUC). UVHC is a student organization whose primary purposes are to represent the residents of The University Village community in all aspects of campus life, to create opportunities for students to interact, and to provide leadership for change in accordance with the goals of the Department of Housing and Residential Education (hereafter referred to as HRE). UVHC will also provide communication and cooperation with HRE to seek solutions to problems facing residents and to act as a central government for UV residents. UVHC shall act as peer mentors to promote and maintain a culture that is rich in the following:

- i Courtesy, respect, and consideration for others;
- i Support of the academic mission;
- i Promotion of a safe, clean, and comfortable living environment.

**ARTICLE III****AUTHORITY**

UVHC exists as the principle policy making and governing body for residents. UVHC shall have power over elections, standards for government, and government officers.

**ARTICLE IV****MEMBERSHIP**

There are six (6) types of members of University Village Hall Council: Resident, Hall Representative, Executive Board (Officer), Liaison, Ex-officio, and Advisor.

**SECTION 1 RESIDENTS**

- A. Any resident of The University Village community shall be considered a member of UVHC. Residents may attend any regularly scheduled UVHC General Assembly meeting in an observatory capacity. Residents may serve on one UVHC standing committee and one committee created by the General Assembly.
- B. Residents who attend 4 consecutive General Assembly meetings and successfully serve on one UVHC committee will be granted voting rights at all subsequent General Assembly meetings. Once residents become voting members, they become Resident Active Members of UVHC, and they must remain in compliance with all meeting attendance, committee responsibilities, and requirements as outlined in this Constitution.

**SECTION 2 HALL REPRESENTATIVES**

Representatives of UVHC shall be residents, who are elected by popular vote, by residents, to represent the residence hall in which they reside. Representatives have voting rights at all General Assembly Meetings.

**SECTION 3 EXECUTIVE BOARD (OFFICERS)**

The Officers of UVHC shall be elected by popular vote by the General Assembly to serve as the Executive Board of UVHC. The UVHC Executive Board shall consist of:

- i President
- i Vice President
- i National Communications Coordinator
- i Director of Finance
- i Director of Administration
- i Director of Programming & Diversity
- i Director of Marketing

## **SECTION 4      LIAISON**

Liaisons shall be the National Residence Hall Honorary (hereafter referred to as NRHH) Liaison and the Resident Assistant Liaison. Both liaisons shall be appointed by the Executive Board and approved by the UVHC General Assembly by a vote of confidence.

## **SECTION 5      EX-OFFICIO MEMBERS**

Ex-officio members shall be members who hold non-voting memberships and shall attend all General Assembly meetings. Ex-officio members shall be appointed by the Executive Board with a vote of confidence from the General Assembly. Standing Ex-Officio members are Webmaster, Newsletter Editor, and Historian.

## **SECTION 6      VOTING MEMBERS**

Voting members shall be defined as all UVHC members who retain voting rights. Active members shall further be identified as follows: Executive Board members, Hall Representatives, and Resident Active members.

## **SECTION 7      VOTING MEMBERSHIP REQUIREMENTS**

All representatives and active members of UVHC must be in compliance with the following requirements prior to, at the time of, and throughout his/her election/appointment and term of office:

- A. Must be a resident in one of the residence halls of The University Village community;
- B. Be in good academic standing with PUC maintaining a minimum 2.0 cumulative GPA;
- C. Be in good conduct standing with PUC and the Department of Housing and Residential Education;
- D. Must fulfill responsibilities as assigned by this UVHC Constitution;
- E. Resident Assistants may not hold active memberships within UVHC.

## **SECTION 8      EXECUTIVE BOARD (OFFICER) AND EX-OFFICIO MEMBERSHIP REQUIREMENTS**

All Executive Board members (Officers) and Ex-Officio members of UVHC must be in compliance with the following requirements prior to, at the time of, and throughout his/her election/appointment and term of office:

- A. Must be a resident in one of the residence halls of The University Village community;
- B. Be in good academic standing with PUC maintaining a minimum 2.3 cumulative GPA;
- C. Be in good conduct standing with PUC and the Department of Housing and Residential Education;
- D. Be a fulltime undergraduate student (12 credits or more) or graduate student (6 credits or more);
- E. Must fulfill responsibilities as assigned by this UVHC Constitution;
- F. Resident Assistants may not hold Executive Officer positions within UVHC.
- G. Resident Assistants may hold Ex-Officio positions within UVHC.

## **SECTION 9      ADVISOR**

The Advisor shall be appointed by the Department of Housing and Residential Education to advise and assist UVHC in fulfilling its mission and organizational goals.

## **ARTICLE V**

## **AFFILIATIONS**

UVHC shall be affiliated and remain in compliance with three (3) organizations. The National Communications Coordinator in conjunction with the Advisor shall be the liaison between UVHC and each of these organizations.

## **SECTION 1      NACURH**

UVHC shall be affiliated with the National Association of College and University Residence Halls (hereafter referred to as NACURH). UVHC shall pay annual dues as required by NACURH and submit and an annual

Resource File Index (RFI) with registration. UVHC shall make every effort to provide representation at national conferences.

## **SECTION 2      GLACURH**

UVHC shall be affiliated with the Great Lakes Association of College and University Residence Halls (hereafter referred to as GLACURH). UVHC shall stay in compliance with NACURH to remain affiliated with GLACURH. UVHC shall make every effort to provide representation at regional conferences.

## **SECTION 3      IRHO**

UVHC shall be affiliated with the Indiana Residence Hall Organization (hereafter referred to as IRHO). UVHC shall pay annual dues as required by IRHO. UVHC shall make every effort to provide representation at sub-regional business meetings and conferences.

# **ARTICLE VI**

# **GENERAL ASSEMBLY**

The General Assembly consists of all members of UVHC. The General Assembly shall have the power to pass, by majority vote, any Acts of Legislation pertinent to matters affecting the welfare and interests of residents of The University Village community, provided that a quorum, in accordance to the bylaws of this document, exist.

## **SECTION 1      DUTIES AND RESPONSIBILITIES**

All of the members of the General Assembly shall fulfill the following responsibilities:

- A. Represent the residents of The University Village community.
- B. Serve as a liaison between residents and UVHC.
- C. Serve on at least one standing committee, attending all respective committee meetings.
- D. Remain in compliance with the guidelines and procedures within the UVHC Constitution.

## **SECTION 2      MEETINGS**

- A. The first General Assembly meeting shall be held one week after UVHC Representative Training.
- B. General Assembly meetings shall take place at a date and time determined by the Executive Board on a bi-weekly basis, alternating with committee meetings.
  - i. Meeting date and time may be changed by a majority vote of the General Assembly.
- C. General Assembly meetings shall be held in accordance with the UVHC Constitution and Robert's Rules of Order.
- D. Emergency meetings of UVHC shall be held at the request of the President and Advisor, or a unanimous vote by the General Assembly members.
  - i. All members of UVHC shall be attempted to be contacted at least one day before the emergency meeting.
- E. All meetings shall be open to residents and visitors unless two-thirds (2/3) of the present active members vote to close the meeting.
  - i. General Assembly members shall not vote on nor propose any legislation in closed meetings.
- F. The President shall not ignore any motions made in legal fashion and/or any resident who wishes to speak.
- G. Meeting attendance guidelines outlined in Article IX shall be enforced at all times.

## **SECTION 3      VOTING**

- A. All UVHC voting member shall have voting rights at all General Assembly meetings.
- B. Each member has only one vote.

- C. Voting on any financial, constitutional, or major organizational motions, with the exception of the spring electoral proceedings, require a quorum (50% + 1 of the UVHC active membership).
- D. The President shall be the presiding officer of all General Assembly meetings
  - i. The President shall only vote in the case of a tie.
- E. Voting before a meeting is convened or without the convening of a meeting will not be counted as an official decision of the UVHC General Assembly.

## ARTICLE VII

## ELECTIONS

There shall be two (2) elections processes outlined for UVHC. They shall be the General Assembly Elections Process and the Executive Officer Elections Process.

### SECTION 1 GENERAL ASSEMBLY ELECTIONS PROCESS

- A. The Elections for UVHC Representatives shall take place every year by the fourth (4<sup>th</sup>) week of September. To be eligible to run for a UVHC Representative position, the candidates must meet the following criteria as stated in Article IV Section 8.
- B. UVHC Representatives are elected by a plurality vote by the residents of The University Village communities of each respective residence hall;
  - i. University Village Phase I residents vote for Phase I UVHC Representatives.
  - ii. University Village Phase II residents vote for Phase II UVHC Representatives.
- C. General Assembly Elections shall be managed through the Hall Representative Elections Application and shall be configured and administered by the Advisor in conjunction with the Vice President or another designated Executive Board member.
- D. General Assembly Election results shall be revealed via the UVHC website and an email announcement to UV residents the week after General Assembly Elections.
- E. General Assembly Election results shall be revealed to the candidates prior to the notification of the UV residents.
- F. All elected UVHC Representatives shall be required to attend the UVHC Representative Training Day scheduled by the first Saturday of October.
- G. All UVHC Representatives shall be required to serve a term of one academic year.

### SECTION 2 EXECUTIVE BOARD ELECTIONS PROCESS

- A. UVHC Executive Board Elections for the upcoming academic year shall take place during the month of April, on or before the 3<sup>rd</sup> full week of April.
  - i. For example, the Executive Board for the 2010-2011 academic year will be elected by the last General Assembly meeting during the Spring 2010 semester.
- B. All Executive Board Members (Officers) of UVHC must be in compliance with the following requirements prior to, at the time of, and throughout his/her election/appointment and term of office as stated in Article IV Section 8.
- C. Announcement of the UVHC Executive Board elections process shall be made by the first General Assembly meeting following Spring Break.
- D. All nominees for any Executive Board position must submit a letter of intent to the Advisor on a date set by the Advisor.
- E. Each nominee must create a bid outlining his/her qualifications, plans, and goals for each of the positions in which they are running. Bids are due one week after the deadline set for the letter of intent.
- F. Election procedures shall take place as follows:
  - i. 5 minute presentation (PowerPoint, speech, etc);
  - ii. 3 minute Question and Answer session;
  - iii. 5 minute discussion (pros/cons) session.
- G. All candidates shall:

- i. Speak in an order determined by the Advisor;
  - ii. Shall submit to a question and answer session from the General Assembly;
  - iii. Shall remain out of the General Assembly during his/her discussion (pros/cons) session;
  - iv. Shall remain out of the General Assembly during the presentations, question and answer sessions, and discussion (pros/cons) sessions of all other candidates.
- H. UVHC Executive Board (Officers) are elected by a majority vote by the UVHC General Assembly (members with voting rights) regardless of a quorum.
- I. Elections shall be conducted through a secret ballot.
  - i. In the event of a tie and the current President is not running for re-election, the President will then become the deciding factor.
  - ii. In the event of a tie and the current President is running for re-election, voting will continue until the tie is broken.
- J. Executive Board Elections shall be coordinated by the Advisor in conjunction with a UVHC Hall Representative to be selected by the General Assembly prior to the Elections Process.
- K. New Executive Board members will be installed by the final General Assembly meeting of the academic year.
- L. Full term held in office shall begin on the last General Assembly meeting of the Spring semester and terminate on the last General Assembly meeting of the following Spring semester.
- M. Ex-Officio members shall be appointed by the Executive Board and approved by the General Assembly by the first General Assembly meeting of the fall semester.
- N. In the event that the Office of the President is vacant, the position of Interim President will be filled by the next Executive Board member listed in order of succession: Vice President, National Communications Coordinator, Director of Finance, Director of Administration, Director of Programming & Diversity, and Director of Marketing until the General Assembly is able to convene.
  - i. If the President-elect fills the vacant position, he/she shall maintain his/her elected post for the remainder of the term as well as the term in which they were elected.
  - ii. If an Interim President fills the position and wishes to remain in the position for the remainder of the term, the General Assembly will need to provide a vote of confidence to make the appointment official.
    - a. If the General Assembly does not provide a vote of confidence, any other eligible General Assembly member may nominate themselves for the vacant President position, a special election shall be held to fill the post. The Interim President is still permitted to nominate themselves in the special election process.
  - iii. If an Interim President fills the position and does not wish to remain in the position, a special elections process shall be held to fill the position.
- O. In the event that there is an Executive Board position unfilled, with the exception of the President, the President or Interim President shall appoint individuals to the vacant Executive Board positions with a vote of confidence from the General Assembly
  - i. In the event that the General Assembly is unable to convene prior to the vacancy and appointment of the Executive Board position, the appointment shall remain official until the General Assembly convenes and provides a vote of confidence

### **SECTION 3      PRESIDENTIAL ELECTIONS PROCESS**

- A. UVHC Presidential Elections for the upcoming academic year shall take place during the month of April, at least one week prior to the Executive Board Elections Process.
- B. Presidential Election procedures shall take place as follows:
  - i. 5 minute presentation (PowerPoint, speech, etc);
  - ii. 3 minute Question and Answer session;
  - iii. 5 minute discussion (pros/cons) session.
- C. All candidates shall:
  - i. Speak in an order determined by the Advisor;

- ii. Shall submit to a question and answer session from the General Assembly;
- iii. Shall remain out of the General Assembly during his/her discussion (pros/cons) session;
- iv. Shall remain out of the General Assembly during the presentations, question and answer sessions, and discussion (pros/cons) sessions of all other candidates.

## ARTICLE VIII

## COMMITTEES

### SECTION 1 OVERVIEW, DUTIES, AND RESPONSIBILITIES

- A. There shall be four (4) standing committees of UVHC:
  - i. Finance, Budgeting, and Allocations Committee;
  - ii. Programming, Diversity, and Special Events Committee;
  - iii. Housing and Campus Issues Committee;
  - iv. Internal Affairs Committee, and
- B. Ad Hoc Committees may be formed with a majority vote of the General Assembly and shall:
  - i. Have a specific charge or mission;
  - ii. Exist for a period of time designated by the Vice President;
  - iii. Not infringe on the duties of another committee.
- C. Committee responsibilities are outlined within the section to provide guidance to members and chairs.
- D. Resident Active committee members who miss more than a total of two (2) committee meetings due to unexcused absences within one (1) semester will lose their voting rights for the remainder of the academic year.
- E. Committee members who miss a total of three (3) meetings, excused or unexcused, within one (1) semester the Committee Chair, in conjunction with the Vice President may relinquish said member's committee responsibilities which will prohibit the member from fulfilling his/her committee responsibilities:
  - i. In the event that this occurs, and the active member is an Executive Officer or a Hall Representative, the active member will be referred for Impeachment proceedings.
- F. General Assembly members shall be assigned to a committee based upon the needs of each committee and the preference of each member as listed on his or her application.

### SECTION 2 COMMITTEE CHAIRS

UVHC Committee Chairs shall fulfill the following responsibilities:

- A. Hold meetings at least twice a month at a designated time and location with the consultation of the Vice President;
- B. Submit an attendance sheet of all present and absent committee members for each meeting and special function held to the Vice President and Director of Administration;
- C. Keep all accurate financial records of all transactions;
- D. Provide an official committee report to the Vice President and Director of Administration at least three (3) days before any regularly scheduled General Assembly meetings;
- E. Committee chairs are appointed by a majority vote of the General Assembly, unless otherwise defined by this constitution or its bylaws.

### SECTION 3 FINANCE, BUDGETING, AND ALLOCATIONS COMMITTEE

The Finance, Budgeting, and Allocations Committee shall:

- A. Work with the Executive Board on organizational finance concerns and financially enhancing the organization;
- B. Assist and provide guidance to the Director of Finance in the creation and drafting of the annual UVHC operating budget;

- C. Work with the Programming, Diversity, and Special Events Committee to brainstorm, initiate, and execute fundraising events for UVHC;
- D. Review all non-UVHC program/event funding requests and provide rationale for all decisions to the General Assembly;
- E. Review all UVHC program/event funding requests and provide rationale for all decisions to the General Assembly.

#### **SECTION 4 PROGRAMMING, DIVERSITY, AND SPECIAL EVENTS COMMITTEE**

The Programming, Diversity, and Special Events Committee shall:

- A. Be a source of educational, diversity awareness, and social programming initiatives for UVHC;
- B. Work with the Executive Board in the planning, oversight, implementation, and the execution of all major UVHC programs/events, including, but not limited to the Annual Pancake Study Break, Little Sibs Weekend, Homecoming Events, Residence Hall Appreciation Month activities, and the Annual Ice Cream Social;
- C. Work with the Finance, Budgeting, and Allocations Committee to brainstorm, initiate, and execute fundraising events for UVHC;
- D. Submit all UVHC program or event funding requests to the Finance, Budgeting, and Allocations Committee for approval;
- E. Work with the Executive Board to initiate four (4) community service efforts for the academic year.

#### **SECTION 5 HOUSING AND CAMPUS ISSUES COMMITTEE**

The Housing and Campus Issues Committee shall:

- A. Work with Executive Board to find ways to improve the University Village community.
- B. Seek out opportunities to collaborate with Student Government Association (SGA) and other student organizations on campaigns and initiatives concerning the resident student body on a housing and campus level with the approval of the General Assembly.
- C. Review requests/concerns/suggestions submitted through the Online Suggestion Box, investigate request/concern/suggestion and propose resolution, if any, to the General Assembly.
- D. Seek out opportunities and propose new ways in which UVHC can solicit feedback from residents.

#### **SECTION 6 INTERNAL AFFAIRS COMMITTEE**

The Internal Affairs Committee shall:

- A. Work closely with the Advisor when conducting investigations when impeachment proceedings are initiated.
- B. Recommend any internal improvements to all UVHC members by enforcing the UVHC Constitution.
- C. Conduct an investigation of any allegations presented.
- D. Not have final decision involving impeachment rulings, only recommendations reported to General Assembly regarding initiated impeachment proceedings.
- E. In the event that one of the members of the Internal Affairs Committee is referred for impeachment proceedings, the Advisor will select another member to temporarily fill their seat on the committee.
  - i. The Advisor's selection must be approved by the General Assembly.
  - ii. If the Advisor's selection is not approved by the General Assembly, then the General Assembly must temporarily appoint another member to fill their seat by a majority vote, after the impeachment proceedings are complete
- F. Serve as a legislative resource for the General Assembly.

In order for UVHC to thrive as an organization, all members and associates must be committed to the organization's success. One of the many ways in which members contribute to the success of UVHC is by being present and active in all meetings, programs, or special events. Therefore, as it is stated within this constitution, every member is expected to be at every UVHC meeting or function unless excused by the President, Advisor, or the UVHC chair of that particular function.

## **SECTION 1 MEETINGS, PROGRAMS, SPECIAL EVENTS, AND FUNCTIONS**

Meeting attendance concerns shall be resolved in the following manner:

- A. UVHC Executive Board and Hall Representative members who miss a total of two (2) General Assembly meetings, excused or unexcused, within one semester will receive an official written warning notice from the Director of Administration, the President, and the Advisor.
- B. UVHC Executive Board and Hall Representative members who miss a total of three (3) General Assembly meetings, excused or unexcused, within one semester will be referred to the Internal Affairs Committee for impeachment proceedings and will face being removed from office.
- C. UVHC Resident Active Members who miss a total of one (1) General Assembly meeting, excused or unexcused, within one semester will receive an official written warning notice from the Director of Administration, the President, and the Advisor.
- D. UVHC Resident Active Members who miss a total of two (2) General Assembly meetings excused or unexcused, within one semester will lose voting rights for the remainder of the academic year.
- E. Committee meeting attendance matters shall be resolved as outlined in Article VIII, Section 1 of this constitution.
- F. All programs, special events, and functions that members are required to attend are handled in the same fashion.

## **SECTION 2 EXECUTIVE BOARD OFFICE HOURS**

- A. Executive officers are expected to be on time, sign-in, stay throughout the duration of their scheduled office hours, and follow all office guidelines as outlined and administered by the Director of Administration.
- B. Executive officers who are more than ten (10) minutes late or miss any office hours and are not excused, will be subject to the following:
  - i. First occurrence – verbal warning from the Director of Administration;
  - ii. Second occurrence - written warning notice from the Director of Administration;
  - iii. Third occurrence – Meeting with the President and Advisor;
    1. If the officer in question is the President, the meeting will be held with the Vice President and the Advisor;
  - iv. Fourth occurrence – referral for impeachment proceedings.

# **ARTICLE X**

## **BUDGET, FUNDING, AND FINANCIAL RECORDS**

### **SECTION 1 FINANCIAL RECORDS**

- A. All financial records shall be kept in the UVHC office and shall remain there unless removed by the Director of Finance or the Advisor.
- B. Access to these records shall not be denied as long the Director of Finance and/or the Advisor is present to ensure the security and understanding of these records.

### **SECTION 2 OPERATING BUDGET AND FUNDING**

- A. The UVHC Fiscal Year shall run from July 1 through June 30 of the following year.

- B. After the election of the incoming Director of Finance, the outgoing Director of Finance must help transition the incoming Director of Finance by helping him/her to understand the operating budget and all financial processes of UVHC.
- C. The annual operating budget is presented by the Executive Board and the Advisor to the General Assembly at the very first General Assembly Meeting for discussion and approval by majority vote.
- D. During week thirteen (13) of the Spring semester, the Executive Board and the Advisor will present a budget to the General Assembly outlining the remaining funds, which requires no vote.
- E. The UVHC operating budget shall include, but is not limited to, the following items/sections:
  - i. Income sources:
    - 1. HRE Appropriated Funds;
    - 2. UVHC General Funds.
  - ii. Expenses:
    - 1. Administrative;
    - 2. Programming and Special Events;
    - 3. Training and Leadership Development;
    - 4. Miscellaneous.

## ARTICLE XI

## IMPEACHMENT OR REMOVAL OF OFFICERS

### SECTION 1 GROUNDS FOR IMPEACHMENT

Grounds for impeachment shall be for the following:

- A. A failure to fulfill the duties of office as outlined in this Constitution and its bylaws,
- B. A failure to meet attendance requirements as set forth by this constitution and its bylaws,
- C. When a member is no longer a resident of The University Village community, or
- D. A failure to maintain good academic or conduct standing with the Department of Housing and Residential Education and Purdue University Calumet.

### SECTION 2 IMPEACHMENT PROCEEDINGS

Any member of UVHC may be impeached. Any member of UVHC may initiate impeachment proceedings against any other member by submitting written charges to the Advisor. Impeachment proceedings may also be referred by the Executive Board for violations of any attendance guidelines as outline in Article VIII Section 1 and/or Article IX.

- A. Impeachment charges/proposals must be submitted to the advisor:
  - i. The Advisor reserves the right to meet with the member who filed the complaint in order to gain further understanding of the concerns.
- B. If the Advisor believes that there is not enough information to warrant removal from his/her position, the Advisor shall simply file the report in their confidential records and speak with and provide a copy of the report to the member in question.
- C. If the Advisor believes that there is enough information to warrant removal from his/her position, the Advisor will document why this is so and meet with the member in question and provide him/her with the opportunity to resign:
  - i. If the member in question resigns, the resignation shall be announced at the next General Assembly meeting and no further action shall be taken by UVHC.
  - ii. If the member in question refuses to resign, the Advisor will call a meeting with the Internal Affairs Committee to present the information.
- D. The Internal Affairs Committee shall conduct an investigation of the allegations presented, if deemed necessary.
- E. After the Internal Affairs Committee gathers the necessary information, they will then provide a recommendation to the Advisor, which may include:

- i. To relinquish the member's responsibility of the charges presented and take no further action;
  - ii. To move forward with the impeachment proceedings and present the concerns/charges to the General Assembly;
    - 1. The member in question must be notified of the recommendation before the General Assembly is addressed and given at least one week to prepare for their hearing.
- F. If the recommendation of the Internal Affairs Committee is to present the charges to the General Assembly, an Impeachment Hearing will occur at the next General Assembly meeting and shall be the first order of business on the meeting agenda:
- i. The presiding officer of the meeting will be determined by the highest ranking officer not under impeachment and not a part of the Internal Affairs Committee.
- G. After the charges have been presented, the member in question will be provided an opportunity to respond to the charges.
- H. After the member has responded, he/she will be asked to vacate the meeting and the General Assembly will vote by secret ballot for one of the following actions:
- i. To dismiss charges and take no further action;
  - ii. To hold the officer in question responsible for the charges and remove him/her from their position;
    - 1. In the event that this is the General Assembly's decision, it must be decided if the member in question will be permitted to run for any position for future terms;
  - iii. The decision of the General Assembly is final.

### **SECTION 3 IMPEACHMENT DUE TO INELIGIBILITY**

The voting process for Impeachment Proceedings will be bypassed in the event that the UVHC Executive Officer, Ex-Officio member, or Hall Representative in question becomes ineligible to serve on the council. A member is considered ineligible when he/she is considered to be in violation of one of the following requirements:

- A. Remain a resident of The University Village community;
- B. Remain in good conduct standing with HRE;
- C. Remain in good conduct standing with PUC;
- D. Remain in good academic standing with PUC, maintaining a cumulative and semester GPA of 2.0 or higher for Hall Representatives and 2.3 for Ex-Officio and Executive Board members.
- E. The ineligibility letter shall be drafted by the Advisor to protect the student's rights.

## **ARTICLE XII**

## **AMENDMENTS**

### **SECTION 1 PROPOSING AND PASSING AN AMENDMENT OR BYLAW**

- A. An amendment to this constitution may be proposed in the following manner:
  - i. By a member of UVHC who has voting rights;
- B. An amendment shall be voted on no sooner than one (1) week following its introduction;
- C. A constitutional amendment shall supersede the section of the constitution with which it amended.

### **SECTION 2 PROPOSING AND PASSING A BYLAW**

- A. A bylaw of this constitution may be proposed in two (2) ways:
  - i. By the students residing in The University Village community through a petition containing the signatures of at least 10% of all residents;
  - ii. By a member of UVHC who has voting rights;
- B. A bylaw shall be voted on no sooner than one (1) week following its proposal.

- C. A bylaw shall be used to add to the meaning of the Constitution without superseding the original intent.
- D. An amendment to an existing bylaw shall supersede the section of the bylaws with which it amended.

**SECTION 3 GRAMMATICAL AND FORMATTING MODIFICATIONS**

- A. Grammatical and formatting errors in the constitution and its bylaws may be corrected or modified by the Director of Administration, the President, or the Advisor without approval of the General Assembly, only if it receives support from the majority of the Executive Board.
- B. Any constitutional modifications must be announced to the General Assembly.

**ARTICLE XIII**

**RATIFICATION**

**SECTION 1 ADOPTION**

All provisions of the previous UVHC Constitution shall be considered repealed with the adoption of this document. The previous document shall therefore be null and void, and no longer the basis for any residence hall association at this university, except necessary to fulfill the following section.

**SECTION 2 SIGNATURE**

This document, being an amendment to the existing Constitution of The University Village Hall Council of Purdue University Calumet, shall take effect upon the signature of the President and the Advisor of The University Village Hall Council of Purdue University Calumet.

\_\_\_\_\_  
President, University Village Hall Council

\_\_\_\_\_  
Date

\_\_\_\_\_  
Advisor, University Village Hall Council

\_\_\_\_\_  
Date